

## **Sons and Daughters of Italy Buona Fortuna Lodge #2835**

### **Annual Festa Italiana – Exhibit & Demonstration Proposal Submission Guidelines**

Thank you for your interest in contributing to our annual Italian Festa! We welcome ideas for exhibits or demonstrations that celebrate Italian culture, heritage, and traditions. To ensure a well-organized and successful event, please follow the guidelines below when submitting your proposal.

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## **Submission Requirements**

Each proposal must include the following information:

### **1. Contact Information**

- **Name:**
- **Phone Number:**
- **Email Address:**

### **2. Exhibit or Demonstration Details**

- **Title of Exhibit/Demonstration:**
- **Brief Description:** Provide a summary of what the exhibit or demonstration will showcase.
- **Who Will Be Involved:** List the individuals or groups responsible for planning, setting up, and conducting the exhibit or demonstration.

### **3. Logistics & Requirements**

- **Location Preference:** Specify if your exhibit needs a particular location (e.g., indoors, outdoors, near a stage, etc.).
- **Space Requirements:** Approximate dimensions needed for setup.
- **Materials & Equipment Needed:** List all items required, such as tables, chairs, decorations, cooking equipment, etc.
- **Electrical Needs:** Specify any power requirements (voltage, number of outlets, special considerations).
- **Tent or Canopy Needs:** Indicate if you need a tent or canopy and the required size.
- **Other Utilities or Support:** List any additional needs such as water access, refrigeration, or lighting.

### **4. Cost & Budget Considerations**

- **Estimated Cost:** Include an estimated cost of materials and setup.
- **Funding Sources:** Specify if you have funding, sponsorship, or require assistance from the Lodge.

## 5. Purpose & Expected Impact

- **Why This Exhibit/Demonstration?** Explain how it enhances the Festa experience and its cultural significance.
  - **Expected Positive Outcomes:** Describe the benefits of including this exhibit or demonstration (e.g., community engagement, education, entertainment, fundraising potential, etc.).
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## Submission Deadline & Process

- All proposals must be submitted by **July, 1, 2025** to ensure proper review and planning.
- Submit your completed form via email to [denunziiodds@yahoo.com](mailto:denunziiodds@yahoo.com)
- You will receive confirmation upon submission, and a committee member may reach out for further discussion.

We appreciate your participation and look forward to making this year's Italian Festa a memorable and enriching experience for all!

For any questions, please contact Mark at [denunziiodds@yahoo.com](mailto:denunziiodds@yahoo.com)

Grazie mille for your support and enthusiasm!